



CITY OF MANCHESTER

PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use Management
Building Regulations
Community Improvement Program
Zoning Board of Adjustment

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November 12, 2015

To All Potential FY 2017 CIP Applicants:

The application process for funding consideration in the City's next Community Improvement Program (CIP FY 2017) has begun. Accordingly, enclosed for your completion are the CIP Budget sheets as well as instructions to assist you in their completion.

The submission date for funding consideration is **5:00 p.m. Friday, November 27th** for all of the following forms: **CIP Summary Sheet-Form 1; Activity Financial Request Form 2; and Preliminary Budget Request Form 3.** CIP Staff will continue to assist the Mayor in the review, preparation and presentation of the Community Improvement Program to the Board of Mayor and Aldermen.

Consistent with previous practices, agency presentations televised through the Manchester public access channel will once again be held in the Aldermanic Chambers allowing applicants an opportunity to personally present their request(s) before the Mayor, Aldermen and viewing public. The presentations will be held on December 8th. Presentations will only take place on one day, so please make every effort to arrange your schedule accordingly.

Over the last several years, funding through HUD's CDBG, ESG and HOME Programs has become increasingly tighter. Consistent with the last several years, the City is required by the U.S. Department of Housing and Urban Development to administer CDBG-funded public service projects, to the greatest extent possible, through a qualified Community Based Development Organization (CBDO), and all those projects must meet a 100% Neighborhood Revitalization Strategy Area (NRSA) benefit. Public service projects that demonstrate CBDO eligibility and 100% work in the NRSA will have preference in this year's CDBG grant funds award process for public service projects. Should you have questions relative to a project's eligibility for the use of CDBG/CBDO Funds please contact CIP Staff Members Todd D. Fleming or Kerrie Poplin at 624-6450. See the attached NRSA map for geographic boundaries of the HUD-approved 2016 NRSA.

Please be advised that funding consideration will not be given to projects with incomplete or emailed applications, so please be sure to completely fill out the application.

While applicants for funding are not required to meet with CIP Staff to discuss their funding requests, CIP Staff will be available to any new applicant or agency desirous of doing so.

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-Mail: pcd@manchesternh.gov
www.manchesternh.gov

Please note that the City will not consider any funding requests received beyond the above referenced date.

The CIP request forms consist of the following:

CIP 1 Activity Summary Form 1: A summary of all projects requested listed in order of Agency priority and year of implementation

CIP 2 CIP Activity Financial Request Form 2 (separate form for each project is required): Provides for a description of the activity, its purpose and benefits

CIP 3 Preliminary Budget Form 3 (separate form for each project): Budget sources and line item expenses

Instructions for completing each of the forms are attached. **Original submissions accepted only, no e-mail submissions.** Again, please feel free to contact CIP Staff should you have any questions filling out any of these forms (603-624-6450). The instructions and application may also be accessed through the Planning & Community Development web page at:

<http://www.manchesternh.gov/Departments/Planning-and-Comm-Dev/Community-Improvement-Program/Budget-Forms>

The CIP Staff and I look forward to working with you in the development of the CIP Program and thank you in advance for your cooperation in complying with our requirements.

Sincerely,

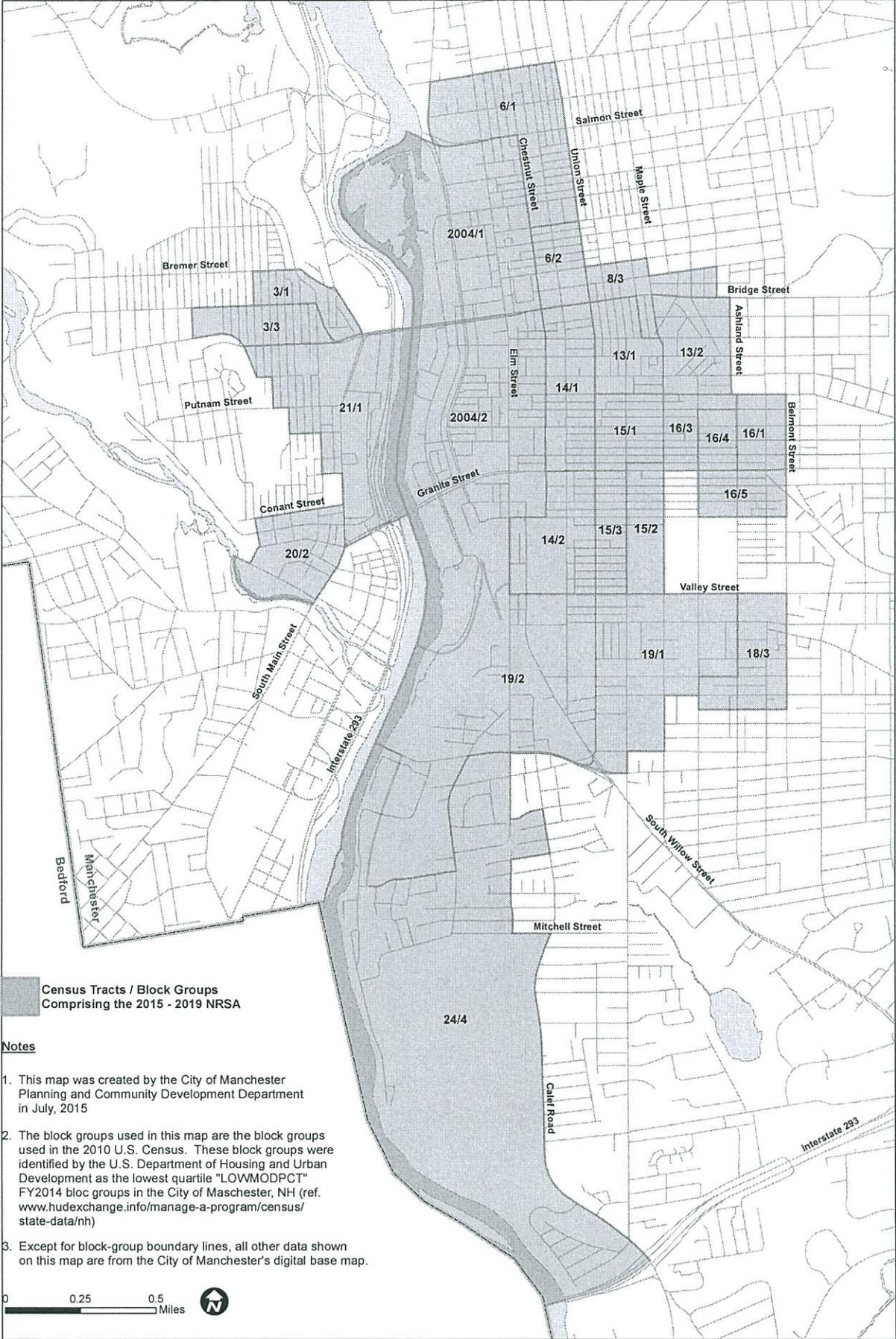
A handwritten signature in black ink, appearing to read 'Leon L. LaFreniere', with a stylized flourish at the end.

Leon L. LaFreniere, AICP
Director, Planning and Community Development

Cc: Mayor Theodore Gatsas

City of Manchester, NH Consolidated Plan 2015 - 2019

Neighborhood Revitalization Strategy Area



NRSA (FY2016)

TRACT	BLKGRP	LOWMOD	LOWMODUNIV	LOWMODPCT
000300	1	475	635	74.80%
000300	3	895	1,220	73.36%
000600	1	765	1,180	64.83%
000600	2	770	930	82.80%
000800	3	410	570	71.93%
001300	1	485	760	63.82%
001300	2	975	1,560	62.50%
001400	1	405	450	90.00%
001400	2	1,120	1,545	72.49%
001500	1	640	825	77.58%
001500	2	920	940	97.87%
001500	3	795	1,240	64.11%
001600	1	775	925	83.78%
001600	3	680	795	85.53%
001600	4	585	790	74.05%
001600	5	680	865	78.61%
001800	3	535	715	74.83%
001900	1	1,005	1,665	60.36%
001900	2	390	665	58.65%
002000	2	1,065	1,425	74.74%
002100	1	1,190	1,760	67.61%
002400	4	1,050	2,025	51.85%
200400	1	605	1,175	51.49%
200400	2	1,125	1,490	75.50%

Average Low/Mod Percent	72.21%
Average LM/LM Universe	70.13%