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### ***Collection Summary***

**Repository:** Manchester City Archives. Office of the City Clerk. City of Manchester, NH.

**Creator:** Board of Water Commissioners. Water Works Department. City of Manchester, NH.

**Title:** Board of Water Commissioners Meeting Minutes

**Collection Number:** 0414.004

**Accession Number:** 2016.007

**Dates:** 1871 – 2013

**Volume:** 2 cubic feet; 1 rare book box (18 ledgers total)

**Languages:** Collection materials are in English.

**Related Collections:** Board of Water Commissioners Supporting Documents of Meetings (0414.003); [Water Works Departmental Reports \(0414.001\)](#).

**Access:** Access to collection is open to the public. Please contact the archives for an appointment to view materials. Cite the collection number, box number when making an appointment. Materials may be accessible online; please reference the digital note below. The two ledgers, for years 1871-1908 and 1909-1912 respectively, are in fragile condition; access to the original items may be restricted at the discretion of the City Archives.

**Digital Note:** Meeting minutes from December 1962 through 2013 are available in PDF format. The files are accessible from the inventory section of this finding aid.

**Conservation Notes:** Not applicable.

**Finding Aid Prepared by:** Mike Intranuovo, 2016.

### ***Table of Contents***

- I. Historical Note ... Page 2**
- II. Collection Description ... Page 3**
- III. Inventory ... Page 3 – 11**

## Historical Note

The Manchester Water Works protects public health by providing city residents with drinking water of the highest quality. The department is responsible for providing drinking water and fire protection to the City of Manchester and portions of Auburn, Bedford, Derry, Goffstown, Hooksett, and Londonderry.

In the mid-19<sup>th</sup> Century, Manchester was in need of a source of pure water for “domestic use and to provide means for the extinguishment of fire.”<sup>1</sup> This necessity had been discussed by the mayor, aldermen, and common council for several years, and various options were examined. Disagreements over the quantity of water needed, the proper source, distribution methods, and the amount of money needed all contributed to a lack of action being taken. It was eventually decided for the city to administer its own water needs, which led to the creation of the Board of Water Commissioners.

Before the city was able to obtain its own water source, community water was supplied by the Amoskeag Industry for housing located in the center of the city, and was supplied untreated from the Merrimack River. The city Water Works started receiving its own water from Lake Massabesic in 1874, which was distributed untreated with the exception of debris screens at the intake canal. Chlorination treatment began in 1928, and in addition to debris screens, was the only treatment for water until the early 1970s when polyphosphate application began. In 1974, the construction of a conventional water treatment plant began. The plant used alum coagulation, pH correction, and activated carbon filtration to treat water. During that time, all finished water reservoirs were covered to prevent secondary contamination. Chlorine continued to be used for primary and secondary disinfection until plant renovations were completed in 2006, where ozone and chloramine were substituted for primary and secondary disinfection methods.<sup>2</sup>

According to an 1871 ordinance of the Board of Mayor and Aldermen (and the Common Council), the management of the Manchester Water Works is vested in the Board of Water Commissioners. The governing body consists of seven members, of which the mayor is an ex-officio member.

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<sup>1</sup> Annual Report, 1872; page 3. Water Works Departmental Reports. Collection 0414.001, accession 2010.60. Box 01, Folder 01. Manchester City Archives. Office of the City Clerk. City of Manchester, NH.

<sup>2</sup> According to David Paris, Water Supply Administrator. June 21, 2011.

### Collection Description

The collection consists of 18 bound ledgers of the official meeting minutes of the Board of Water Commissioners. Digitized meetings have been listed by meeting date under the corresponding ledger in which the original copy can be found. The meeting minutes document the official actions and decisions made by the board.

Arranged chronologically.

### Inventory

| Ledger Meeting Dates   | Box Number |
|--|------------|
| Ledger: 1871 – 1908  | 01         |
| Ledger: 1909 – 1912  | 01         |
| Ledger: 1913 – 1938  | 02         |
| Ledger: 1939 – 1962  | 02         |
| Ledger: 1962 – 1969<br>Digital Files (PDF):<br><a href="#">December 7, 1962</a><br><a href="#">January 9, 1963</a><br><a href="#">February 8, 1963</a><br><a href="#">March 8, 1963</a><br><a href="#">April 5, 1963</a><br><a href="#">May 3, 1963</a><br><a href="#">June 7, 1963</a><br><a href="#">July 10, 1963</a><br><a href="#">August 9, 1963</a><br><a href="#">September 6, 1963</a><br><a href="#">October 4, 1963</a><br><a href="#">November 8, 1963</a><br><a href="#">December 6, 1963</a><br><a href="#">January 10, 1964</a><br><a href="#">January 24, 1964</a><br><a href="#">February 14, 1964</a><br><a href="#">March 13, 1964</a><br><a href="#">April 10, 1964</a><br><a href="#">May 8, 1964</a><br><a href="#">June 12, 1964</a><br><a href="#">July 10, 1964</a><br><a href="#">August 7, 1964</a> | 02         |

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