



City of Manchester Archives
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Collection Summary

Repository: Manchester City Archives. Office of the City Clerk. City of Manchester, NH.

Creator: Board of Health; Health Department. City of Manchester, NH.

Title: Health Department Reports

Collection Number: 0406.001

Accession Number: 2010.20

Dates: 1893-1960 (non-inclusive)

Volume: 2 linear feet

Languages: Collection materials are in English.

Related Collections: Health Department record group (0406).

Access: Access to collection is open to the public. Please contact the archives for an appointment to view materials. Cite the collection number, box and folder numbers when making an appointment. Earlier reports may be in fragile condition; access may be restricted to copies at the discretion of the archivist.

Digital Note: Digitized copies of some reports are available. Contact the archives for details on accessing digital items.

Conservation Notes: Not applicable.

Finding Aid Prepared by: Mike Intranuovo, 2015.

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Historical Note

The City of Manchester's Board of Health and Department was formed in 1885. The department's mission has evolved throughout its existence, but its general goal was and remains to improve the health of individuals, families, and the community through disease prevention, health promotion, and protection from environmental threats.

Collection Description

The reports of the Board of Health, and later of the Health Department, document the cumulative public health of the City of Manchester in a given year. The reports contain a variety of information relating to the general health of the city's residents, depending on the year the report was created. This collection has invaluable information about the general history of Manchester's public health during the late 19th Century and early to mid-20th Century; the annual reports provide the best overall documentation of Manchester's public health during this time.

Some content contained in the reports includes statistics and numbers on contagious diseases and deaths, as well as narrative reports on various public health concerns, such as milk, food and markets, infant boarding houses, schools, and numerous other subjects. Some reports also contain photographs.

Series Descriptions and Inventory

Series 1: Annual Report, 1895-1960

The Board of Health/Health Department published reports annually that were submitted to the Board of Mayor and Aldermen. The reports covered the general activities of the department over the year, as well as documenting administrative information about the department such as personnel.

The main content of the reports cover health-related topics; information and statistics on communicable diseases and deaths, and inspections of schools, milk, food, animals, etc. are some of the content that is included. Reports also have narratives of specific health concerns from the year, as well as the department's projects and initiatives to promote public health and provide health services to Manchester's residents. These initiatives include infant welfare stations, immunization clinics, and tuberculosis clinics, among others.

<i>Annual Report</i>	<i>Box Number</i>	<i>Folder Number</i>
Board of Health, 1895	01	01
Board of Health, 1900	01	01
Board of Health, 1913	01	02
Board of Health, 1914	01	02
Board of Health, 1915	01	03
Board of Health, 1916	01	03
Board of Health, 1917	01	04
Board of Health, 1918	01	04
Board of Health, 1919	01	05
Board of Health, 1921	01	05
Health Department, 1922	01	06
Health Department, 1923	01	06
Health Department, 1924	01	07
Health Department, 1925	01	07
Health Department, 1926	01	08
Health Department, 1927	01	08
Health Department, 1928	01	09

<i>Annual Report (continued)</i>	<i>Box Number</i>	<i>Folder Number</i>
Health Department, 1929	01	09
Health Department, 1930	01	10
Health Department, 1931	01	10
Health Department, 1932-1933	01	11
Health Department, 1934-1935	01	11
Health Department, 1936-1937	01	12
Health Department, 1938-1939	01	12
Health Department, 1940	01	13
Health Department, 1941	01	13
Board of Health, 1942	01	14
Board of Health, 1943-1944	01	14
Board of Health, 1945	01	15
Board of Health, 1946	01	15
Board of Health, 1947	01	16
Board of Health, 1948	01	16
Board of Health, 1949-1951	01	17
Board of Health, 1952-1953	01	17
Board of Health, 1954-1955	01	18
Board of Health, 1956-1959	01	18
Board of Health, 1959-1960	01	19

Series 2: Monthly Reports, 1893-1921

The Board of Health produced monthly reports, which were titled *Statement of Mortality* from 1893 until early 1916, when the title was switched simply to *Bulletin*. Both titles contain similar information and were published monthly. The reports were published to inform the public of health issues and concerns in the city, as well as to offer suggestions to promote citizens' general health. They contain aggregate data regarding deaths in a given month, including information related to location of internment, age of death, and place of birth. Some reports also offer information on non-health related topics, such as taxes, mills, temperature, and other general topics.

Arranged chronologically by year, with each folder's reports arranged chronologically by month. Each folder has twelve reports (one for each month) unless otherwise noted.

<i>Monthly Report</i>	<i>Box Number</i>	<i>Folder Number</i>
1893	02	02
1894	02	03
1895	02	04
1896	02	05
1897	02	06
1898 (missing report from April)	02	07
1899	02	08
1900	02	09
1901	02	10
1902	02	11
1903	02	12
1904	02	13
1905	02	14
1906	02	15

<i>Monthly Report (continued)</i>	<i>Box Number</i>	<i>Folder Number</i>
1907	02	16
1908	02	17
1909	02	18
1910	02	19
1911	02	20
1912	02	21
1913	02	22
1914	02	23
1915	02	24
1916 (missing report from March)	02	25
1917 (missing reports from January, November)	02	26
1918	02	27
1919 (missing reports from February, September)	02	28
1920 (missing report from August)	02	29
1921 (missing reports from July – December)	02	30

Series 3: Quarterly Report, 1921-1924

The Board of Health produced a quarterly report, known as *Health Quarterly*, starting in October 1921. The report replaced the board's monthly bulletin. The reports were published to "give greater opportunity to furnish a more intimate picture of the activities of the health department and of other agencies engaged in public welfare in [Manchester]." Content includes narrative information regarding diseases (such as tuberculosis), prenatal instruction, inspections, causes of death, various health related statistics, and the general public health of the city.

Arranged chronologically.

<i>Quarterly Report</i>	<i>Box Number</i>	<i>Folder Number</i>
October 01, 1921	02	01
January 01, 1922	02	01
April 01, 1922	02	01
July 01, 1922	02	01
October 01, 1922	02	01
January 01, 1923	02	01
April 01, 1923	02	01
July 01, 1923	02	01
October 01, 1923	02	01
December 31, 1923	02	01
March 31, 1924	02	01
June 30, 1924	02	01
September 30, 1924	02	01