

AGENDA
SPECIAL MEETING
COMMITTEE ON JOINT SCHOOL BUILDINGS

February 22, 2012

School Committee Members:

Avard, Staub, Stewart

Aldermen: Ouellette, Ludwig, Long

4:00 p.m.

Aldermanic Chambers

City Hall 3rd Floor

1. The Clerk calls the meeting to order.
2. The Clerk calls the roll.
3. The Clerk advises that the purpose of the meeting is organizational in nature and requests nominations for a Chair of the Committee.
4. The Clerk reads into the record the subjects typically handled by this Committee.

The Joint School Buildings Committee is statutory in nature. The statute provides that you have oversight of the construction of school facilities in the City of Manchester. You have the duty to oversee and decide all matters relating to the construction of school houses and submit monthly status reports relating to the construction progress; prepare and submit audits; submit financial reports relating to total authorized construction budgets and expenditures; and then anything that is appropriated by the Board of Mayor and Aldermen is administered by this committee in terms of construction and schools. They cannot be built or otherwise altered without coming to this committee.

5. Communication from Kevin O'Maley, Facilities Manager, regarding design build funds reallocation.
Ladies and Gentlemen, what is your pleasure?
6. If there is no further business, a motion is in order to adjourn.

Kevin A. Sheppard, P.E.
Public Works Director

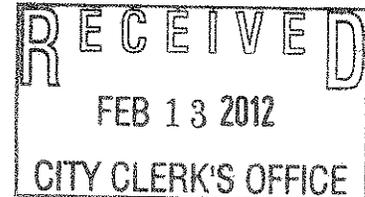
Timothy J. Clougherty
Deputy Public Works Director

Kevin J. O'Maley, P.E.
Chief Facilities Manager



Commissioners
Raymond Hebert
Hal Sullivan
Bill Skouteris
Rick Rothwell
Philip Hebert

CITY OF MANCHESTER
Highway Department
Facilities Division



To: Joint School Buildings Committee

From: Kevin O'Maley
Karen DeFrancis

Date: February 6, 2012

Subject: Design Build Funds Reallocation

Some additional funds became available at the end of last year due primarily to excess interest from the Design Build Project. The attached memorandum was acted on by the Building and Sites Committee and they approved a motion to use these funds as recommended on the attached spreadsheet. I have discussed using the Letter of Credit funds with the City Finance Officer and he supports using the funds shown on the spreadsheet as well.

Also there will likely be some other additional funds that become available in small amounts over the next few months. It will most likely be in increments less than \$5,000. It is requested the Joint Schools Building Committee approve the motion made by the Building and Sites Committee and that any other amounts that become available under \$5,000 also be assigned to the Bakerville envelop work project.

If there are any other questions please let me know.

CC: Kevin Sheppard
Tim Clougherty

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Kevin J. O'Maley
Chief Facilities Manager



Commissioners
Raymond Hebert
Hal Sullivan
Robert R. Rivard
Rick Rothwell
Bill Skouteris

CITY OF MANCHESTER
Highway Department-
Facilities Division

To: Building and Sites Committee

From: Kevin O'Maley

CC: Dr. Thomas Brennan, Superintendent
Karen DeFrancis, Business Administrator
Kevin Sheppard, Director of Highways
Timothy Clougherty, Deputy Director of Public Works
Building and Sites Committee Members

Date: January 16, 2012

Subject: Building Envelope Projects

The Facilities Division has been working on building envelope problems in the school district since we were authorized in 2011. We have completed some repair work at McDonough and McLaughlin. The next projects we need to focus on are Bakersville and Northwest.

Bakersville is a very old building it needs a considerable amount of work. We established a budget of \$1,600,000. It includes flashing, masonry and a number of new windows. The budget at Northwest is \$232,000. The balance of funding we currently have available is \$1,457,453.

We recently found out there was some interest accumulated in the design build project. This amount is approximately \$131,370. There is also \$35,000 in a Letter of Credit (LOC) set aside in that project.

Last summer \$720,000 was authorized to complete the under slab repairs at Beech and Parkside. Final expenditures for this project will be in the range of \$477,000. We are requesting the balance, \$243,000, of the funds from this project be repurposed for use in the envelope work.

We are also requesting that the \$166,370 stated above from the design build project be utilized in the following manner:

- A. Structural work at Bakersville \$10,000
- B. Replace Fire Alarm Panels at Smyth and Jewett \$35,000
- C. Balance to Bakersville and Northwest Envelope Work \$121,370

I have requested the city finance officer give us the ability to use the LOC for this work. Simultaneously we have requested the agent holding the LOC to release the funds.

This would leave the budget for Bakersville and Northwest at:

| | |
|------------------------------|----------------|
| Current Available Funding | \$1,457,453 |
| Balance from Design Build | 121,370 |
| Balance from Under Slab Work | <u>243,000</u> |
| Total | \$1,821,823 |

This would still leave us with a shortfall of \$10,177 in our budget, but we feel it would be manageable if we bid both projects soon and at the same time.

If there are any questions please let me know.

Funding Sources for School Envelope Work

| | Funding Recommendations | Available Funding |
|---|----------------------------|----------------------|
| Design Build Funding | | |
| Excess Interest | \$131,370 | |
| Letter of Credit | \$35,000 | |
| <i>Proposed Uses</i> | | |
| Bakerville Structural Work | (\$10,000) | |
| Fire Alarm Panels (Smyth and Jewett) | <u>(\$35,000)</u> | |
| Subtotal | \$121,370 | \$121,370 |
| | | |
| Beech and Parkside Work Budget | | |
| Expended and Reserved to date | \$720,000 | |
| | <u>(\$477,000)</u> | |
| Subtotal | \$243,000 | \$243,000 |
| <hr style="border-top: 3px double #000;"/> | | |
| Existing Envelop Funding | | \$1,457,453 |
| Potential Funding Available | | \$1,821,823 |
| Project Budget (Bakersville & Northwest) | | (\$1,832,000) |
| Budget Short Fall | | (\$10,177) |