

AGENDA

COMMITTEE ON FINANCE

**February 05, 2013
Mayor and all Aldermen**

**Upon Recess of BMA
Aldermanic Chambers
City Hall (3rd Floor)**

1. Mayor Gatsas calls the meeting to order.
2. The Clerk calls the roll.
3. CIP Budget Authorization:

410913 Red Light Enforcement Program

**A motion is in order that the budget authorization be approved
subject to the final adoption of related resolutions.**

4. If there is no further business, a motion is in order to adjourn.

Memo

To: Heather Freeman, Assistant City Clerk

From: Todd D. Fleming, Senior Planner

CC:

Date: 1/28/2013

Re: Budget Authorization – Police Department – CIP #410913 – Red Light Enforcement Program

The Police Department has indicated that it has received a commitment of funds for this project. As such, the Department has requested that the CIP Budget Authorization be placed on the Agenda for the next scheduled BMA meeting. This project has already been before the CIP Committee and was approved as a part of the 2013 CIP. If you have any questions, please do not hesitate to contact me at 5717. Thank You.

Chief of Police
David J. Mara
Assistant Chief
Gary T. Simmons



Commission
Richard M. Bunker
Woullard H. Lett
William M. Clifford
Eva Castillo-Turgeon
Mark E. Roy

CITY OF MANCHESTER
Police Department

January 28, 2013

To: Todd Fleming
From: Steve Hoeft, BSO
Re: Manchester Red Light Running Patrols - 410913

Attached is the NH Highway Safety Project Grant Award in the amount of \$6,864.00 for Manchester Red Light Running Patrols.

The dates for this grant is 1/1/13 to 9/15/13.

The funds breakdown is as follows:

Overtime	-	\$ 5,280.00
Fringes	-	\$ 1,584.00

Please process this as a project for approval.

Sincerely,

Steven L. Hoeft
Business Service Officer

Michael L. Briggs Public Safety Building
405 Valley Street • Manchester, New Hampshire 03103 • (603) 668-8711 • FAX: (603) 668-8941
E-mail: ManchesterPD@manchesternh.gov • Website: www.manchesterpd.com

A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



**CONTRACTUAL AGREEMENT
FOR HIGHWAY SAFETY PROJECT GRANT**

For HSA Use Only

State Of New Hampshire
Highway Safety Agency
78 Regional Drive, Building 2
Concord, NH 03301-8530

Date Received January 14, 2013	Project Number 315-13A-107
Date Approved January 15, 2013	PSP and Task # 13-03, 13

Part I

1. Project Title Manchester Red Light Running	2. Type of Application (Check One) <input type="checkbox"/> Initial <input checked="" type="checkbox"/> Revision <input type="checkbox"/> Continuation
--	---

3. Applicant A. Name of Agency DUNS Number 607507046 Manchester Police Department	B. Address of Agency 351 Chestnut Street Manchester NH 03101-2201
C. Government Unit (Check One) <input type="checkbox"/> State <input checked="" type="checkbox"/> City/Town <input type="checkbox"/> County <input type="checkbox"/> Other (specify):	D. Name Address of Governmental Unit City of Manchester One City Hall Plaza Manchester, NH 03101

4. Contract Duration A. Contract Period Start Date: January 1, 2013 Termination Date: September 15, 2013	Functional Area PT - Police Traffic Services CFDA# 20.600 Program Title State & Community Highway Safety Funding Source National Highway Traffic Safety Administratio
---	--

6. Description of Project (Describe in detail in Schedule A) and Source of Funds

Budget (Provide itemization as called for on Schedule B) and Source of Funds					
Cost Category	Total Revised Budget	Original Budget	Additional Budget	State Budget	Other Funds
a. Personnel Services	\$6,864.00	\$6,864.00			
b. Current Expense					
c. Equipment					
d. Indirect Costs Audit					
e. Contractual Services					
f. Other					
Total Estimated Costs Including Non-Federal Share	\$6,864.00	\$6,864.00			

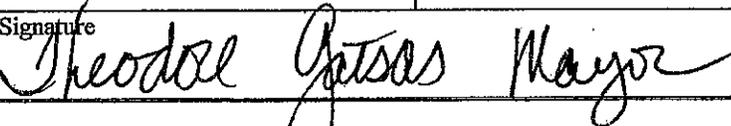
7. Local Benefit: It is anticipated that the federal share for local benefit will be: <u>100%</u> (\$6,864.00)

Part II

BUDGET AND PERSONNEL DATA		
a. Personnel Services (OVERTIME RED LIGHT RUNNING PATROLS)		
Salary: 22 patrols x 4 hours/patrol x \$60.00/hour	\$5,280.00	
Payroll-related deductions: \$5,280.00 x 30 percent	1,584.00	\$6,864.00
*See Proposed Solution (page 3) for explanation of pay rates		
b. Current Expenses		
c. Equipment		
d. Indirect Costs and Audit Expense		
e. Contractual Services		
f. Other Expenses		
Total		\$6,864.00

Part III

Acceptance of Conditions. It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grant which have been furnished (or will be furnished upon request) to the applicant.

A. Project Director		
1) Name David J. Mara	2) Title Chief, Manchester Police Department	3) Address 351 Chestnut Street Manchester, NH 03101
4) Signature X 		5) Telephone Number 668-8711
B. Authorized Official		
1) Name Theodore L. Gatsas	2) Title Mayor, City of Manchester	3) Address One City Hall Plaza Manchester, NH 03101
4) Signature X 		5) Telephone Number 624-6500

Part IV (For HSA Use Only)

1. Approval Date January 15, 2013	2. Signature & Title  Peter M. Thomson, Coordinator NH Highway Safety Agency
3. Federal Funds Obligated by this Agreement: \$6,864.00	

**SCHEDULE A
GENERAL PROJECT INFORMATION**

Description of Project

STATEMENT OF PROBLEM/NEED: Red light violations and stop sign violations are a problem in Manchester. Complaints from citizens regarding these specific violations have become more frequent. Statistics have shown that these types of violations cause serious motor vehicle crashes. There is a greater chance of injury and/or death when drivers disregard traffic control devices at intersections. Red light and stop sign violations have been identified as a major problem in the entire city, but the most affected areas are between Webster Street and Cilley Road and Maple Street to Elm Street in Manchester. Drivers committing these violations have caused numerous crashes in this area during the last three years including a fatal crash in 2010 and another in 2011. The most prevalent time for this problem is during the morning and evening commute Monday through Friday (6:00-10:00 AM and 4:00-8:00 PM).

Year	Red Light Running Summons
2009	1,201
2010	987
2011	788

Although statistics show a decrease in red light summonses over the last three years, this can, in part, be attributed to the fact that the Manchester Police Department has made a concerted effort to address the problem through conducting overtime patrols funded by the NH Highway Safety Agency. Additional funds are needed in order for the police department to continue its established enforcement efforts. Without this continued effort, additional dedicated enforcement will not be conducted and the infractions will surely increase.

PROPOSED SOLUTION: In an effort to combat the problems being experienced with red light and intersection violations, the Manchester Police Department will hire, on an off-duty basis, officers to work one-man overtime enforcement patrols (22 4-hour patrols) on those days (Monday-Friday) and during those times (6:00-10:00 AM and 4:00-8:00 PM) when the violations are felt to be most prevalent. Adherence to all traffic laws, including the state's occupant protection law, will be monitored and enforced. **It is understood that these patrols will be conducted on an overtime basis and officers will be paid at their overtime (1.5) rate for work exceeding their normal 40 hours per week. Part-time officers will be paid at their normal hourly rate.**

ANTICIPATED RESULTS: It is anticipated that the red light/stop sign enforcement patrols will result in two (2) summonses, one (1) warning, and three traffic stops during each patrol hour conducted. It is also anticipated that this enforcement will decrease the number of crashes attributed to these types of violations. There will also be increased public awareness regarding the Manchester Police Department's commitment to enforce red light/stop sign and motor vehicle laws.

ADDITIONAL CONTRACT CONDITIONS: It is agreed that "Overtime Selective Traffic Enforcement Program Report" forms (HS-200) will be completed for each patrol and submitted to the NH Highway Safety Agency along with requests for reimbursement.

New Hampshire's Child Passenger Safety law is a primary law. A driver should be stopped for violating RSA 265:107-a which requires that all vehicle occupants under the age of 18 riding in a motor vehicle must be restrained and properly fastened in a safety belt and children under the age of 6 must be restrained and properly secured in an approved child passenger safety seat. It is agreed that whenever a stop is made during a patrol supported by this agreement, action will be taken to enforce the state's child passenger safety law.

The recipient of these funds is encouraged to provide programs to encourage the use of safety belts by all drivers and passengers in motor vehicles (23 U.S.C. 1200.11 (a)(d)) and to adopt and enforce seat belt use policies for employees operating company-owned, rented, or personally-owned vehicles when performing official business.

See attached Addenda for additional information that is hereby made a part of this contractual agreement.

CIP BUDGET AUTHORIZATION

CIP#: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description:

Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: Completed:

Critical Events

1	Program Initiation	1/1/2013
2	Program Completion	9/15/2013
3		
4		
5		
		9/15/2013

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$5,280.00	\$0.00	\$0.00	\$5,280.00
Fringes	\$1,584.00	\$0.00	\$0.00	\$1,584.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$6,864.00	\$0.00	\$0.00	\$6,864.00

Revisions

Comments: