

## AGENDA

### COMMITTEE ON FINANCE

**May 3, 2011**  
**Mayor and all Aldermen**

**Upon Recess of BMA**  
**Aldermanic Chambers**  
**City Hall (3<sup>rd</sup> Floor)**

1. Mayor Gatsas calls the meeting to order.
2. The Clerk calls the roll.
3. Resolutions: **(A motion is in order to read by titles only.)**

“Amending the FY 2010 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Thirty Four Dollars (\$134) for the FY 2010 CIP 214710 Healthy Eating Active Living – HNH Foundation Program.”

“Amending the FY 2011 Community Improvement Program, authorizing and appropriating funds in the amount of Two Thousand Two Hundred Eighty Five Dollars (\$2,285) for the FY 2011 CIP 215111 Sylvie Ratelle STD/HIV Prevention Training Program.”

“Amending the FY 2011 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Two Thousand Two Hundred Fifty Dollars (\$102,250) for various FY 2011 CIP Public Safety Programs.”

**A motion is in order that the Resolutions ought to pass and be Enrolled.**

4. CIP Budget Authorizations:

214710	Healthy Eating Active Living – HNH Foundation
215111	Sylvie Ratelle STD/HIV Prevention Training
412711	STOP Violence Against Women
412611	Manchester DWI Hunter Patrols

**A motion is in order that the budget authorizations be approved subject to the final adoption of related resolutions.**

5. If there is no further business a motion is in order to adjourn.

# City of Manchester New Hampshire

*In the year Two Thousand and* <sup>Eleven</sup>

## A RESOLUTION

“Amending the FY 2010 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Thirty Four Dollars (\$134) for the FY 2010 CIP 214710 Healthy Eating Active Living – HNH Foundation Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2010 CIP as contained in the 2010 CIP budget; and

WHEREAS, the 2011 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds in the amount of \$134 from the HNH Foundation for the implementation of healthy living initiatives in Manchester’s center city;

NOW, THEREFORE, be it resolved that the 2010 CIP be amended as follows:

**By increasing:**

FY 2010 CIP 214710 Healthy Eating Active Living – HNH Foundation Program - \$134 Other  
(from \$89,866 to \$90,000)

Resolved, that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

*In the year Two Thousand and* Eleven

## A RESOLUTION

“Amending the FY 2011 Community Improvement Program, authorizing and appropriating funds in the amount of Two Thousand Two Hundred Eighty Five Dollars (\$2,285) for the FY 2011 CIP 215111 Sylvie Ratelle STD/HIV Prevention Training Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2010 CIP as contained in the 2010 CIP budget; and

WHEREAS, the 2011 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds in the amount of \$2,285 from the Sylvie Ratelle STD/HIV Prevention Training Center of New England for the implementation of training activities;

NOW, THEREFORE, be it resolved that the 2011 CIP be amended as follows:

**By adding:**

FY 2011 CIP 215111 Sylvie Ratelle STD/HIV Prevention Training Program - \$2,285 Other

Resolved, that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

*In the year Two Thousand and* Eleven

## A RESOLUTION

“Amending the FY 2011 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Two Thousand Two Hundred Fifty Dollars (\$102,250) for various FY 2011 CIP Public Safety Programs.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2011 CIP as contained in the 2011 CIP budget; and

WHEREAS, the 2011 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds in the amount of \$102,250 from the State of New Hampshire Highway Safety Agency and the Department of Justice for the implementation of various FY 2011 CIP Public Safety Programs;

NOW, THEREFORE, be it resolved that the 2011 CIP be amended as follows:

**By adding:**

FY 2011 CIP 412611 – Manchester DWI Hunter Patrols - \$2,250 State  
FY 2011 CIP 412711 – STOP Violence Against Women - \$100,000 State

Resolved, that this Resolution shall take effect upon its passage.

**CIP BUDGET AUTHORIZATION**

CIP #: 214710 Project Year: 2010 CIP Resolution: 5/26/2009  
 Title: Healthy Eating Active Living - HNH Foundation Amending Resolution: 5/17/2011  
 Administering Department: Health Department Revision: 1

**Project Description:** This funding will support projects aimed at increasing access to healthy food and healthy places in Manchester census tracts 5, 6, 14 and 15. This initiative will include an assessment plan based on identified areas of need and the implementation of two projects to improve these environments. All activities will be conducted in partnership with key City departments, such as the Planning and Community Development Department and Community Stakeholders.

**Federal Grants** Federal Grant: No **Environmental** Review Required: No  
 Grant Executed:                      Completed:                     

**Critical Events**

1	Project Initiation	1/1/10
2	Project Completion	12/31/11
3		
4		
5		

Expected Completion Date: 12/31/2011

**Line Item Budget**

	OTHER			TOTAL
Salaries and Wages	\$45,740.00	\$0.00	\$0.00	\$45,740.00
Fringes	\$3,360.00	\$0.00	\$0.00	\$3,360.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$40,900.00	\$0.00	\$0.00	\$40,900.00
<b>TOTAL</b>	<b>\$90,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$90,000.00</b>

**Revisions**

Revision #1 - Budget increased from \$89,866 to \$90,000 due to the receipt of additional grant funds.

**COMMENTS:**

Funds received from the HNH Foundation. Board Authorization 2/2/2010, grant allows for reimbursement beginning 1/1/2010.

**CIP BUDGET AUTHORIZATION**

CIP #:  Project Year:  CIP Resolution:   
 Title:  Amending Resolution:   
 Administering Department:  Revision:

**Project Description:** The Sylvie Ratelle STD/HIV Prevention Training Center of New England would like to use the Manchester Health Dept. STD clinic as a training site. The clinic staff at the Health Dept would serve as training perceptrors for the students attending the training course. The funds will be used to reimburse the Manchester Health Dept for the clinician's time during these trainings.

**Federal Grants** Federal Grant:  **Environmental** Review Required:   
 Grant Executed:  Completed:

**Critical Events**

1	Program Initiation	04/1/2011
2	Program Completion	6/30/2012
3		
4		
5		

Expected Completion Date:

**Line Item Budget**

	OTHER			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$2,285.00	\$0.00	\$0.00	\$2,285.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$2,285.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,285.00</b>

**Revisions**


**COMMENTS:** Project Start and Completion dates determined by the grantor. Funds received from the Sylvie Ratelle STD/HIV Prevention Training Center of New England.

**CIP BUDGET AUTHORIZATION**

CIP #:  Project Year:  CIP Resolution:   
 Title:  Amending Resolution:   
 Administering Department:  Revision:

**Project Description:** Funds are used to pay salaries/benefits of Domestic Violence Officer, a Victim Advocate and Administrative Assistant to actively pursue Domestic Violence cases where the victim refuses to press charges or recants.

**Federal Grants** Federal Grant:  **Environmental** Review Required:   
 Grant Executed:  Completed:

**Critical Events**

1	Program Initiation	6/1/2011
2	Program Completion	12/31/2011
3		
4		
5		
Expected Completion Date:		12/31/2011

**Line Item Budget**

	STATE			TOTAL
Salaries and Wages	\$93,682.00	\$0.00	\$0.00	\$93,682.00
Fringes	\$6,318.00	\$0.00	\$0.00	\$6,318.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$100,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$100,000.00</b>

**Revisions**


**COMMENTS:** Project Start and Completion dates determined by the grantor. Funds received from the State of New Hampshire Department of Justice.

Planning Department/Startup Form - 07/01/10 Total Funded:

**CIP BUDGET AUTHORIZATION**

CIP #:  Project Year:  CIP Resolution:   
 Title:  Amending Resolution:   
 Administering Department:  Revision:

**Project Description:** Operation of DWI Hunter Saturation Enforcement Patrols in cooperation with the state, county, local law enforcement agencies and the NH Highway Safety Agency to conduct concurrent DVI patrols on June 10-11, 2011; July 22-23, 2011; and August 19-20, 2011. Funding to support salary and fringes of one officer to conduct (six) six-hour patrols.

**Federal Grants** Federal Grant:  **Environmental** Review Required:   
 Grant Executed:  Completed:

**Critical Events**

1	Program Initiation	6/1/2011
2	Program Completion	9/15/2011
3		
4		
5		
Expected Completion Date:		9/15/2011

**Line Item Budget**

	STATE			TOTAL
Salaries and Wages	\$1,800.00	\$0.00	\$0.00	\$1,800.00
Fringes	\$450.00	\$0.00	\$0.00	\$450.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$2,250.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,250.00</b>

**Revisions**


**COMMENTS:** Project Start and Completion dates determined by the grantor. Funds received from the NH Safety Agency.