

AGENDA

BOARD OF MAYOR AND ALDERMEN

March 19, 2013
Mayor and all Aldermen

7:30 p.m.
Aldermanic Chambers
City Hall (3rd Floor)

1. Mayor Gatsas calls the meeting to order.
2. The Clerk calls the roll.
3. Update from the ERP Steering Committee, if available.
Ladies and Gentlemen, what is your pleasure?

CONSENT AGENDA (ITEMS 4-39)

4. Mayor Gatsas advises if you desire to remove any of the following items from the Consent Agenda, please so indicate. If none of the items are to be removed, one motion only will be taken at the conclusion of the presentation.

Accept BMA Minutes

5. Minutes from the January 15, 2013 Special BMA Road Hearing.

Accept and Remand Funds

6. Remand funds in the amount of \$7,533.44 from the Hackett Hill Fire Impact Fee account, to be expended on the Hackett Hill Fire Station project.

Approve under supervision of the Department of Highways

7. Pole Petitions:

11-1408 (1) Island Pond Road

Information to be Received and Filed

8. Minutes from the January 15, 2013, MTA Commission meeting, December 2012 and January 2013 Financial reports and January 2013 Ridership report submitted by Michael Whitten, MTA Director.

REFERRALS TO COMMITTEES

COMMITTEE ON COMMUNITY IMPROVEMENT

9. Resolutions and budget authorization providing for acceptance and expenditure of a \$2.8 million bond for City schools technology upgrades.
10. Resolutions and budget authorization providing for acceptance and expenditure of a \$3.2 million bond for Phase II Energy and Deferred Maintenance Program.

COMMITTEE ON FINANCE

11. Appropriating Resolutions:

“Appropriating to the Parking Fund the sum of \$5,000,000 from parking revenues for the Fiscal Year 2014.”

"Appropriating the sum of \$13,229,048 from Sewer User Rental Charges to the Environmental Protection Division for the Fiscal Year 2014.”

“Appropriating the sum of \$2,130,115 from Recreation User Charges to the Recreation Division for the Fiscal Year 2014.”

“Appropriating to the Manchester Transit Authority the sum of \$1,080,536 for the Fiscal Year 2014.”

“Appropriating to the Manchester School District the sum of \$155,724,449 for the Fiscal Year 2014.”

“Appropriating all Incremental Meals and Rooms Tax Revenue Received by the City in the Fiscal Year 2014 and held in the Civic Center Fund, for the payment of the City’s Obligations in Said Fiscal Year under the Financing Agreement.”

“Appropriating to the Manchester Airport Authority the sum of \$47,887,649 from Special Airport Revenue Funds for the Fiscal Year 2014.”

“Appropriating to the Manchester School Food and Nutrition Services Program the sum of \$5,796,000 from School Food and Nutrition Services Revenues for the Fiscal Year 2014.”

“Raising Monies and Making Appropriations of \$134,970,938 for the Fiscal Year 2014.”

“Appropriating to the Central Business Service District the sum of \$258,000 from Central Business Service District Funds for the Fiscal Year 2014.”

12. Budget Resolutions:

“Continuation of the Central Business Service District.”

“Authorizing the Finance Officer to utilize surplus funds from the Fiscal Year 2012 budget to fund a prepayment of \$750,000 for Fiscal Year 2014 City pension costs.”

“Authorizing the Finance Officer to transfer \$130,431 from the Special Revenue Reserve Account to the Parking Division in Fiscal Year 2013 to reimburse the Parking Division for Fiscal Year 2014 debt service associated with the Hampshire Plaza parking garage.”

13. Resolutions:

“Amending the FY 2013 Community Improvement Program, authorizing and appropriating funds in the amount of Forty Four Thousand Six Hundred Twenty Five Dollars (\$44,625) for the FY 2013 CIP 810713 Second St. Corridor Grant.”

"Authorizing the Finance Officer to utilize \$250,000 from the Special Revenue Account to pay Sun Gard Public Sector."

REPORTS OF COMMITTEES

COMMITTEE ON BILLS ON SECOND READING

14. Recommending that Ordinance Amendment:

"Amending Section 70.55 (D)(2) Residential Parking Permit Zone #2 by not allowing residents to park on Elm Street."

ought to pass and be referred to the Committee on Accounts, Enrollment and Revenue Administration.

(Unanimous vote with the exception of Alderman Arnold who was absent)

15. Recommending that Ordinance Amendment:

"Amending Section 33.080 (A) Military Service of the Code of Ordinances of the City of Manchester by increasing the number of paid military leave days from ten to twenty days and deleting 33.080 (A)(1) related to attendance at military funerals."

ought to pass and be referred to the Committee on Accounts, Enrollment and Revenue Administration.

(Unanimous vote with the exception of Alderman Arnold who was absent)

COMMITTEE ON COMMUNITY IMPROVEMENT

16. Recommending that the Fire Chief be authorized to use any available balances from the Hackett Hill Fire Station Project towards the Central Fire Station Generator Project to cover a shortfall in funding.

(Unanimous vote, with the exception of Alderman Gamache who could not be reached, conducted via phone poll on March 8, 2013)

17. Recommending that the petition to discontinue streets on Wellington Hill be referred to a road hearing at a date to be set by the City Clerk.

(Unanimous vote with the exception of Alderman Gamache who was absent)

18. Recommending that the petition to discontinue a portion of Green Street, Summer Street and Elm East Back Street be referred to a road hearing at a date to be set by the City Clerk.
(Unanimous vote with the exception of Alderman Gamache who was absent)

19. Advising that the request for subordination of a City lien totaling \$22,304 on properties at 14-16 Cass Street and 22-24 Cass Street has been received and filed.
(Unanimous vote with the exception of Alderman Gamache who was absent)

20. Recommending that the request for subordination of a City lien totaling \$80,200 on property at 129 Amherst Street be approved.
(Unanimous vote with the exception of Alderman Gamache who was absent)

21. Recommending that the request for acceptance of \$42,000 from the NH Housing Finance Authority for CIP project #810713 – Second Street Corridor Grant be approved.
(Unanimous vote with the exception of Alderman Gamache who was absent)

22. Recommending that the request for various CIP project extensions be approved.
(Unanimous vote with the exception of Alderman Gamache who was absent)

COMMITTEE ON HUMAN RESOURCES/INSURANCE

23. Recommending that the communication from the Library Director requesting that the Accounting Technician position be upgraded to an Accounting I position be approved.
(Unanimous vote with the exception of Aldermen Levasseur and Greazzo who were absent)

24. Recommending that the communication from the Water Works Director requesting that the Watershed Patrolman I be classified at pay grade 15 be approved.
(Unanimous vote with the exception of Alderman Levasseur who was absent)

25. Recommending that the communication from the Planning and Community Development Director requesting the following changes to his complement:
- Eliminate the CIP Manager Position (Planner IV, Grade 23)
 - Create two Planner II Positions (Grade 19)
- be approved.
(*Unanimous vote*)

COMMITTEE ON PUBLIC SAFETY, HEALTH AND TRAFFIC

26. Recommending that the following regulations governing standing, stopping, parking and operation of vehicles, be adopted pursuant to Chapter 70 of the Code of Ordinances of the City of Manchester and put into effect when duly advertised and the districts affected thereby duly posted as required by the provisions of that Chapter and Chapter 335 of the Sessions Laws of 1951.

RESCIND NO PARKING ANYTIME – EMERGENCY ORDINANCE:

On Cypress Street, west side, from Valley Street to a point 55 feet north (Ord. 2902)

On Cypress Street, west side, from Massabesic Street to a point 35 feet south (Ord.9123)

Alderman Osborne

RESCIND PARK ONE HOUR – 8:00 a.m. – 6:00 p.m. – EMERGENCY ORDINANCE:

On Cypress Street, west side, from a point 35 feet south of Massabesic Street to Garland Avenue

(Ord. 9228)

Alderman Osborne

NO PARKING ANYTIME –EMERGENCY ORDINANCE:

On Cypress Street, west side, from Massabesic Street to a point 155 feet south

Alderman Osborne

On Notre Dame Avenue, east side, from a point 88 feet north of Putnam Street to a point 70 feet north

Alderman Gamache

On Laurel Street, south side, from a point 250 feet east of Beacon Street to Cass Street

Alderman Osborne

NO PARKING ANYTIME:

On Porter Street, east side, from Cilley Road to a point 78 feet north
Alderman Shea

STOP SIGN:

On Sullivan Street at Dubuque Street – NEC
Alderman Gamache

RESCIND ONE HOUR PARKING:

On Maple Street, east side, from Shasta Street to a point 60 feet north (Ord. 3345)
On Maple Street, east side, from a point 70 feet south of Silver Street to a point
100 feet south of Hayward Street (Ord. 3349)
Alderman Shea
(Unanimous vote with the exception of Alderman Gamache who was absent)

27. Advising that the following regulation has been denied:

STOP SIGNS – 4 –WAY:

On Shasta Street at Wilson Street –NEC, SWC
(Review enclosed)
Alderman Shaw
Alderman Shea
(Unanimous vote with the exception of Alderman Gamache who was absent)

28. Recommending that the Local Emergency Planning Committee for Manchester be formally recognized.
(Unanimous vote with the exception of Alderman Gamache who was absent)
29. Recommending that the request from Millennium Running for the use of Arms Parking Lot for a race event on Sunday, October 27, 2013 be approved.
(Unanimous vote with the exception of Alderman Gamache who was absent)
30. Recommending that the request from Anthony Pawlak, 720 South Main Street, for a “Blind Driveway” sign to be placed in front of 728 South Main Street and possibly 734 South Main Street be approved.
(Unanimous vote with the exception of Alderman Gamache who was absent)

31. Advising that the request from JLX Photography for the use of Arms Parking Lot for an event on Saturday, April 6, 2013, has been denied.
(Unanimous vote with the exception of Alderman Gamache who was absent)

32. Advising that the communication from Stephanie Lewry, Executive Director of Intown Manchester, regarding bicycles and skateboards on sidewalks has been received and filed.
(Unanimous vote with the exception of Alderman Gamache who was absent)

SPECIAL COMMITTEE ON CIVIC CENTER

33. Advising that it has accepted the annual financial report of the Verizon Wireless Arena/SMG.
(Unanimous vote with the exception of Alderman Ludwig who was absent)

34. Advising that it has accepted the communication regarding the Civic Center Capital Improvement Fund as of October 31, 2012.
(Unanimous vote with the exception of Alderman Ludwig who was absent)

35. Recommending that all efforts be taken to protect the City's interests with respect to the civic center and the proposed casino legislation.
(Unanimous vote with the exception of Alderman Ludwig who was absent)

SPECIAL COMMITTEE ON THE MANCHESTER MUNICIPAL COMPLEX

36. Recommending that \$157,088 from project contingency be transferred to CIP project #810512.
(Unanimous vote)

37. Recommending that the Deputy Public Works Director be authorized to execute a change order of up to \$350,000 from the Harvey Construction contract for services self-performed by the City.
(Unanimous vote)

38. Recommending that \$21,592 from the project construction budget be transferred to CIP project #810512.
(Unanimous vote)
39. Recommending that the former mayor's podium be refurbished by Wind River Woodworking for an amount not to exceed \$3,000 from the municipal complex budget.
(Unanimous vote)

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

REGULAR BUSINESS

40. Nomination(s) to be presented by Mayor Gatsas, if available.
41. Nomination of Daniel Bergeron as Ward 6 Board of School Committee member.
Ladies and Gentlemen, what is your pleasure?
42. Confirmation(s) to be presented by Mayor Gatsas:
- Jessica Chambers to succeed Dennis Anctil as Mayor's Designee to the Planning Board.
- Gregory Telge to succeed himself as a member of the Manchester Development Corporation Board term to expire March 11, 2016.
- Ladies and Gentlemen, what is your pleasure?**
43. Communication from the Public Works Director requesting authorization to accept funds from the State for the Household Hazardous Waste Collection Project; to enter into a contract with the NH DES, Waste Management Division for the program; and to execute any necessary documents related to the contract.
Ladies and Gentlemen, what is your pleasure?

44. Legislative Update, if available.
45. Communication from William Sanders, Finance Officer, regarding the increased appropriation of rooms and meals tax receipts to towns and cities.
Ladies and Gentlemen, what is your pleasure?
46. Budget projections to be submitted by William Sanders, Finance Officer, if available.
47. A motion is in order to recess the meeting to allow the Committee on Finance to meet.
48. Mayor Gatsas calls the meeting back to order.
49. Report(s) of the Committee on Finance, if available.
Ladies and Gentlemen, what is your pleasure?
50. Report(s) of the Committee on Accounts, Enrollment & Revenue Administration, if available.
Ladies and Gentlemen, what is your pleasure?
51. Report(s) of the Committee Administration/Information Systems, if available.
Ladies and Gentlemen, what is your pleasure?
52. Report(s) of the Committee on Lands and Buildings, if available.
Ladies and Gentlemen, what is your pleasure?
53. Resolutions: **(A motion is in order to read by titles only.)**

“Amending the FY 2013 Community Improvement Program, authorizing and appropriating funds in the amount of Forty Four Thousand Six Hundred Twenty Five Dollars (\$44,625) for the FY 2013 CIP 810713 Second St. Corridor Grant.”

"Authorizing the Finance Officer to utilize \$250,000 from the Special Revenue Account to pay Sun Gard Public Sector."

A motion is in order that the resolutions pass and be enrolled.

NEW BUSINESS

TABLED ITEMS

(A motion is in order to remove any item from the table.)

54. Report of the Committee on Accounts, Enrollment & Revenue Administration

Advising that it has accepted the City's Revolving Loan Fund report and has approved the write-offs for S&H Williams (Make and Take) and Under the Veil.
(Unanimous vote)
Tabled 3/05/2013

55. Petition to release and discharge a portion of Hayward North Back Street.
(Note: Tabled 4/03/2012)

ADJOURNMENT

56. If there is no further business, a motion is in order to adjourn.