

## BOARD OF MAYOR AND ALDERMEN

March 05, 2013

7:30 p.m.

Mayor Gatsas called the meeting to order.

The Clerk called the roll.

Present: Aldermen Craig, Ludwig, Long, Roy, Osborne, Corriveau, O'Neil, Shea,  
Katsiantonis, Shaw, Greazzo Arnold

Alderman Levasseur arrived late

Absent: Alderman Gamache

### **CONSENT AGENDA (ITEMS 3-19)**

Mayor Gatsas advised if you desire to remove any of the following items from the Consent Agenda, please so indicate. If none of the items are to be removed, one motion only will be taken at the conclusion of the presentation.

### **Accept and Remand Funds**

4. Accept and remand funds in the amount of \$1,500 from the Granite State Credit Union to purchase supplies at the Fire Department.
5. Accept and remand funds in the amount of \$1,400 from New England Risk Management, Inc. to purchase supplies at the Fire Department.

### **Ratify and Confirm Phone Poll**

6. Ratify and confirm phone poll conducted on February 22, 2013, accepting the report of the Committee on Community Improvement authorizing the Office of Youth Services Director to apply for one time funding for \$70,000 to purchase a client case management database system and three years of maintenance.

### **Approve under supervision of the Department of Highways**

7. Pole Petitions:

12-0407 (4) Hackett Hill Road

**Information to be Received and Filed**

8. Communication from the Trustees of Trust Funds regarding the City of Manchester Old System Retirement Plan.
9. Communication from the International Institute of New England regarding refugee settlement in Nashua, NH.

**REFERRALS TO COMMITTEES**

**COMMITTEE ON ADMINISTRATION/INFORMATION SYSTEMS**

10. Communication from the Chamber of Commerce regarding a plaque given to the City by the Manchester, UK delegation.

**COMMITTEE ON FINANCE**

11. Resolution:

“Amending the FY 2013 Community Improvement Program, transferring authorizing and appropriating funds in the amount of One Thousand Nine Hundred Fifty Dollars (\$1,950) for the FY 2013 CIP 810613 City Newsletter Costs.”

**REPORTS OF COMMITTEES**

**COMMITTEE ON ACCOUNTS, ENROLLMENT & REVENUE  
ADMINISTRATION**

12. Advising that it has accepted the following Finance Department reports:
  - Accounts Receivable over 90 days
  - Aging Report
  - Outstanding Receivables

*(Unanimous vote with the exception of Alderman Shaw who was absent)*
13. Recommending that the fiscal year 2013 second quarter write off list for the accounts receivable module be written off.

*(Unanimous vote)*
14. Advising that it has accepted the City’s Monthly Financial Reports (unaudited) for the first seven months of fiscal year 2013.

*(Unanimous vote)*

**COMMITTEE ON ADMINISTRATION/INFORMATION SYSTEMS**

16. Recommending that the request from the Police Department to sell one of the horses in the mounted unit be approved.

*(Unanimous vote)*

17. Recommending that the agreement between the County Sherriff's Office and the City regarding deputation of certain police officers be approved.  
(*Unanimous vote*)
  
18. Recommending that the contract extension between the City of Manchester and Fairpoint Centrex for the City's phone lines be approved.  
(*Unanimous vote*)

### COMMITTEE ON LANDS AND BUILDINGS

19. Recommending that the communication from Robert McGuigan on behalf of Rolling Thunder requesting that the City dedicate a POW/MIA chair in a public venue be approved subject to the review and approval of the Parks, Recreation and Cemetery Division.  
(*Unanimous vote*)

*HAVING DULY READ THE CONSENT AGENDA, ON MOTION OF ALDERMAN LUDWIG, DULY SECONDED BY ALDERMAN ROY, IT WAS VOTED THAT THE CONSENT AGENDA BE APPROVED.*

15. Advising that it has accepted the City's Revolving Loan Fund report and has approved the write-offs for S&H Williams (Make and Take) and Under the Veil.  
(*Unanimous vote*)

**Alderman Long** stated at the Committee on Accounts, Enrollment and Revenue Administration meeting we accepted this write-off. However, the bankruptcy filings on one of the vendors... the solicitor said that he wasn't sure of that status and I had asked him to have that for this meeting, if that was the case, that this other company was in bankruptcy. I'm wondering if the solicitor could verify that.

**Mayor Gatsas** asked has there been any verification of the company being in bankruptcy?

**Mr. Thomas Arnold**, Deputy City Solicitor, replied I believe both of the companies listed there are in bankruptcy.

**Alderman Long** stated at the Committee on Accounts, Enrollment and Revenue Administration there was one that was verified and you weren't sure about the other one so I asked that before we approve it that we be sure that the other company was also in bankruptcy. What you are saying, Mr. Solicitor, is that both are under bankruptcy?

**Mr. Arnold** replied I believe they are, yes.

**Mayor Gatsas** asked Alderman, would you like to put it on the table to make sure that he verifies that before we do something?

**Alderman Long** yes.

*On motion of Alderman Long, duly seconded by Alderman Arnold, it was voted to table the report of the committee.*

**Mayor Gatsas** stated I have a couple of proclamations here if we can do those rather than having the people sit here. If I can have the Red Cross come up.

The City of Manchester, a Resolution:

Whereas, March is American Red Cross month, a special time to recognize and thank our heroes, those who volunteer, donate blood, take life saving courses or provide financial donations to support an organization whose mission is to help those in need;

Whereas, New Hampshire's Red Cross works tirelessly to help when disaster strikes, when someone needs lifesaving blood or the comfort of a helping hand, it provides 24 hour support to members of the military, veterans and their of their families and provides training and CPR, aquatic safety and first aid;

Whereas, our community depends on the American Red Cross which relies on donations of time, money and blood to fulfill its humanitarian mission.

Now, therefore, I, Theodore Gatsas, Mayor Manchester, do hereby proclaim March 2013 as American Red Cross month in Manchester. I encourage all Americans to support this organization in its noble, humanitarian mission;

That this resolution be duly signed by the Mayor of Manchester, Theodore Gatsas.

**Ms. Lisa Michaud**, Chief Communications and External Relations Officer for the New Hampshire Red Cross, stated on behalf of my CEO, Maria White, I want to thank the City of Manchester for your continued generosity and support to the mission of the Red Cross. Thank you so much.

**Mayor Gatsas** stated I have one more and then we will get on to the rest of the business. Gary, do you want to come up? Gary, I want to personally thank you for the hard work for 34 years when you participated in this City at the Manchester Police Department. I

have been honored to work with you since 2000 and I know that if you are not making pens to sell at your flea markets you are working hard at the City. This gives you more time to make more pens. I know that your heart is at the Police Department. I know you are going to go back and visit. I'm a little saddened that you are the first retiree out of the new complex, but I'm sure that you are thrilled and happy with it and certainly I congratulate you and thank you for the service that you have done.

The City of Manchester, a Resolution:

Be it known that the Office of the Mayor extends its gratitude to Gary Simmons in recognition of over 34 years of dedicated service to the City of Manchester;

Be it further known that the Office of the Mayor extends its best wishes for continued success and;

That this resolution be duly signed by the Mayor of Manchester, Theodore Gatsas.

**Mr. Gary Simmons**, Assistant Police Chief, stated thank you everyone. Certainly after 34 years I look back now and it seems like a blink of the eye. I am very honored to receive this award and I think this is the first time you have called me up here and I actually felt that I wanted to be up here. I was born and brought up in this City; I love this City and I truly love working here. I loved being a policeman. As I started to look as to when I was going to retire, I looked back at all the talent that is coming up through that department and I know that it is in good shape now and certainly well into the future. It has been an honor, not only to work for the City, but all the fine and dedicated people, not only in the department, but in all the City departments that I have worked with, past and present, as well as all the different governing boards that I have worked with as well. I thank you very much for this acknowledgement. I love it and I will be around for a long time to come. Thank you very much.

**Mayor Gatsas** stated I'm a little worried, Chief, when he says he is going to be around for a long time to come. Does that mean you are going to bring your chief negotiator with you when we work on a budget?

**Mr. Simmons** replied I always thought that working on the budget was like a who is on first episode.

**Mr. David Mara**, Chief of Police, stated I would just like to let everyone know that you have no idea the dedication and the hard work that he has put into the Manchester Police Department. He bleeds Manchester blue. He is going to be missed. He has been a good

friend and is still going to be a good friend. We hope he comes around a lot. Thank you very much.

### **REGULAR BUSINESS**

**20.** Nomination(s) to be presented by Mayor Gatsas, if available.

**Mayor Gatsas** stated pursuant to section 3.14(b) of the City Charter, please find below the following nominations:

Jessica Chambers to succeed Dennis Anctil as Mayor's Designee to the Planning Board.

Gregory Telge to succeed himself as a member of the Manchester Development Corporation Board term to expire March 11, 2016.

**Mayor Gatsas** stated these nominations will lay over until the next meeting of the Board, pursuant to Rule 20 of the Board of Mayor and Aldermen.

**21.** Confirmations to be presented by Mayor Gatsas:

June Trisciani to succeed herself as a member of the Heritage Commission, term to expire January 1, 2016;

Patricia Howard to succeed herself as an alternate member of the Heritage Commission, term to expire January 1, 2016;

Craig Donais to fulfill a vacancy as a member of the Conduct Board, term to expire October 1, 2015; and

Michael Harrington to succeed Joe Dion as an alternate member of the Planning Board, term to expire May 1, 2014.

*On motion of Alderman Roy, duly seconded by Alderman Long, it was voted to confirm the nominations.*

**22.** Budget projections to be submitted by William Sanders, Finance Officer, if available.

There were no budget projections.

**23.** Legislative update, if available.

There were no legislative updates.

- 24.** Communication from Jason Cote, MPTS, requesting approval to expend funds from the cable access grant for upgrades to the second and third floor conference rooms in City Hall, as well as the Aldermanic Chambers.

**Alderman Arnold** stated I couldn't tell from the wording of the letter if the funds in this account are only for cable related equipment or if the withdrawal for \$10,000 is only for cable related equipment.

**Mayor Gatsas** responded the money that is in that account is for cable related equipment that came to us, I want to say, ten or 12 years ago that this board has to appropriate and approve the withdrawals.

**Alderman Arnold** stated I appreciate the clarification. Thank you very much.

*On motion of Alderman O'Neil, duly seconded by Alderman Long, it was voted to approve this item.*

- 25.** Report(s) of the Committee on Community Improvement, if available.

There were no reports.

*On motion of Alderman Long, duly seconded by Alderman Roy, it was voted to recess the meeting to allow the Committee on Finance to meet.*

**Mayor Gatsas** called the meeting back to order.

- 28.** Report(s) of the Committee on Finance, if available.

The Committee on Finance respectfully recommends, after due and careful consideration, that Resolution:

“Amending the FY 2013 Community Improvement Program, transferring authorizing and appropriating funds in the amount of One Thousand Nine Hundred Fifty Dollars (\$1,950) for the FY 2013 CIP 810613 City Newsletter Costs.”

ought to pass and be enrolled.

*(Unanimous vote with the exception of Alderman Gamache who was absent)*

*On motion of Alderman Long, duly seconded by Alderman Roy, it was voted that the report of committee be accepted and its recommendations adopted.*

**29.** Report(s) of the Committee on Bills on Second Reading, if available.

There were no reports.

**30.** Report(s) of the Committee on Human Resources/Insurance, if available.

There were no reports.

**31.** Report(s) of the Committee on Public Safety, Health and Traffic, if available.

The Committee on Public Safety, Health and Traffic respectfully recommends, after due and careful consideration, that the City retains Peter Flotz of the Lansing Melbourne Group, to complete Task 1 of their recommendations for the Bedford Lot, at a cost of \$14,000 to be paid from the Parking Division.

*(Unanimous vote with the exception of Alderman Gamache who was absent)*

*Alderman Roy moved that the report of committee be accepted and its recommendations adopted. The motion was duly seconded by Alderman Long.*

**Mayor Gatsas** asked can I ask what this study does?

**Alderman Long** replied it addresses the Bedford Lot. I know that we went out to bid to sell it a while ago and there were no takers so this is looking at a parking study within the millyard to see if a parking garage could be accommodated through private funds, whether there would be retail over the parking garage or a hotel, just to utilize the Bedford Lot.

**Alderman O'Neil** stated I think one of the other important factors with that is the demand. What are the demands of the millyard today? They are different from when we did the study in 2006. That is six years ago; the demands have changed greatly in the millyard. Some of the businesses are putting more people and less space, which is creating parking issues so I think the demand part of the task is very important to what goes on. I would think that would play a determining factor what would happen with the Bedford Lot. I think it is a great idea.

**Alderman Katsiantonis** stated the department does have the money so we will expend the funds.

**Mayor Gatsas** stated I don't disagree with the money. There are discussions that are happening right now about the Bedford Lot with some developers so I'm not too sure whether we include them in the discussions with the parking analyst or not. Mr. Sanders you have your hand up and certainly I will recognize you.

**Mr. William Sanders**, Finance Officer, stated thank you, Your Honor. I just wanted to add a couple of perspectives to this. First of all, this task is a parking demand study for the millyard and it was part of Mr. Flotz report when he issued his updated report back in July. Speaking for the Parking Division and why we have an interest in having this demand study done is because our concern rests with, let me use the phrase, cannibalization of our existing demand in the millyard area by building a garage that merely results in, in the simplest form, the parking division bonding money, building a garage, but the garage just moving from the surface lots in the millyard into the parking garage, there is no increase in demand and the parking division ends up losing money, simply said. Whatever the ultimate decision of the Board of Mayor and Aldermen is about the Bedford Lot, we strongly support having some sort of a demand study done. A study that includes existing business owners in the millyard, property owners in the millyard and other interested stakeholders that are involved so that a report can come back relative to what parking demand is today. We would like to know what it might look like two or three years from now that, from the Parking Division's point of view, would either support or not support building a garage. Then the issue of having private financing would have an interest in participating and that sort of thing could also be more fully developed than it may exist today.

**Mayor Gatsas** stated and I appreciate that. Just for the board's edification, I will continue talking to the people who I am talking to, along with some private developers who are in the millyard who have come to me with an interest in doing some sort of condominimizing of spaces that are there and ownership of a portion of it.

**Alderman Roy** stated the only other comment I wanted to make is that we also have to make sure that we don't displace the people who are there and they have some place to go. That was going to be part of that research that is going to be done.

**Alderman Greazzo** stated I am not a big fan of studies, especially for a parking lot, but then I am also looking at task 2, which is another \$15,000, and making it close to a \$40,000 to accomplish that there is parking? That we should some how find private investors or backers to build a parking garage? I don't see \$40,000 going there.

**Alderman Katsiantonis** stated I think at the committee's discussion we said that we were only going to do task 1 and not task 2. Is that correct, Mr. Sanders?

**Mr. Sanders** replied yes, that is all we are suggesting, task 1 for \$14,000. A report will be made back to the board of aldermen and they can decide if they want to go to additional steps or not.

**Alderman Levasseur** stated I thought we had already done a study back in 2000 when we were going over whether we were going to sell the parking lots that we had. I thought we had done some sort of a study for that lot. I don't know if anyone remembers anything about that. I don't know why we need to study it; we are going to do something or we're not. I think we already know if we want to go forward with something on there or not. What are they going to tell us? That we need more parking?

**Mayor Gastas** responded I think the discussion is talking to the businesses that are in the millyard and if they are interested in participating in spaces.

**Alderman O'Neil** stated the parking study was 2006. A lot of things have changed in seven years. There was a large law firm in Jefferson Mill; they are not there. From what I understand, in talking to some of the businesses in the millyard, they are not taking more space, but they are putting in more people in the space they already have. We know that, although not directly affected by this, at the other end of Bedford Street in a few weeks they are going to have the grand opening of the 110 units of residential parking. The demand of the millyard has changed in seven years and I think it is a good business move for us. We know there are a lot of growing companies in the millyard. We need to make sure they are staying here and not looking to move outside of Manchester. Parking comes up all the time; we could go out to Bedford and get all the spaces that we want. We have to be proactive with this if we want to retain many of these businesses in the milliard. I know Alderman Long is in regular contact with the businesses in that section of the city. I support this. I think this is a good business move by us.

**Alderman Shea** stated the participating companies and entities down there, they are not contributing anything towards the study; we are the ones initiating it. Is that correct?

**Mayor Gatsas** replied that is my understanding.

**Alderman Shea** stated they want to cooperate with us and let us know, but as far as being engaged financially, they are not.

**Mayor Gatsas** responded at this time, no.

**Alderman Levasseur** asked what is the difference between the new 110 apartments that are being built and the lot? Is it a football field away or a little bit less?

**Alderman O'Neil** replied a little bit more probably.

**Alderman Levasseur** asked do we own that lot, Mayor, or does Amoskeag Industries?

**Mayor Gatsas** replied the City owns the lot on Bedford Street. It extends underneath the bridge. It is City owned.

**Alderman Levasseur** stated I think it would be prudent to look to sell that because I think that lot is a pretty nice lot and someone might want to go straight up with a building on that. I don't know why we want ownership of that lot. We have sold off a couple of garages and I think we have done well that way. That property right there, I think it is a nice place. I can envision a nice building being built where they have multi-level garages underneath, maybe some apartment units up there because I think what Brady Sullivan have just done with the addition of 110 units down there is going to really change the way that operates down there and be able to bring a lot more people in there. I would like to go free market on that if we could. I don't think we should do a study. I think we should do a RFP on it.

**Alderman Long** stated one of the reasons for the study is because it is an underutilized lot. Years ago companies used to buy 100 or 150 permits and just hold on to them, hoard them. Within the last three or four years they have been getting rid of those. The Bedford Lot is private parking which is underutilized. I don't know how long ago it was, but we tried to sell the property and there was no interest. I'm hearing that there is some interest with respect to a public-private joint venture. I'm not saying that we are going to build a parking garage. I would not be in favor of that. We own the land so if it is conducive for someone to come in and build a hotel on a five story garage or apartment units or retail or whatever, that is what seems to be happening in these other cities our size.

**Mayor Gatsas** stated or a movie theater.

**Alderman Long** stated yes, or something. I think we need a garage. If you go to the millyard, it is pretty jam packed in there. Every spot is utilized as a parking spot, which we did well when Brady was here to do that. We took care of that, but it is not really a walking area down there when traffic goes out or comes in. It is crazy. There are several questions that I have. Who controls parking? Is it in our best interest to control parking? Is it in a private company's interest to control parking? If a big company comes and we don't control parking, do they want to move in here if a private company says it is \$100 a spot. Those are all the questions that I need answered and this will give us an idea as to if there is any interest of a private entity joining with us to build whatever is needed on that lot. Condominiumization is an option. From what I am understanding, though, those are headaches when we condominize parking spaces.

**Mayor Gatsas** stated it is done in other cities though. Hopefully in a couple months I can come forward and have that conversation and certainly, if someone wants to study it, I don't think \$14,000 is going to bankrupt the City and if we have a different deal that is on the table then we have a different deal.

*Mayor Gatsas called for a vote on the motion that the report of committee be accepted and its recommendations adopted. The motion carried with Aldermen Greazzo and Levasseur voting in opposition.*

- 32.** Report(s) of the Special Committee on the Manchester Municipal Complex, if available.

There were no reports.

- 33.** Report(s) of the Special Committee on Civic Center, if available.

There were no reports.

- 34.** Resolution:

*On motion of Alderman Ludwig, duly seconded by Alderman Craig, it was voted to waive readings by title only.*

“Amending the FY 2013 Community Improvement Program, transferring authorizing and appropriating funds in the amount of One Thousand Nine Hundred Fifty Dollars (\$1,950) for the FY 2013 CIP 810613 City Newsletter Costs.”

*On motion of Alderman Shea, duly seconded by Alderman Shaw, it was voted that the resolution ought to pass and be enrolled.*

**35. NEW BUSINESS:**  
A. Aldermen  
B. Communications

**Mayor Gatsas** stated just in case no one remembers, Hillside Middle School has a fundraiser on Friday at Derryfield at 7:00 p.m. Alderman Craig has as many tickets as you want. Also on Saturday, the Policemen’s Wives Association is having a ball at the Radisson at 6:00 p.m. Chief Mara still has tickets.

**Alderman Greazzo** stated I got an invitation in the mail from City Year for their annual gala and I would like to congratulate you and Cassandra on receiving the lifetime service award for your contributions to the state and its citizens.

**Mayor Gatsas** stated thank you.

**Alderman Katsiantonis** stated I wanted to remind everyone that on March 23<sup>rd</sup> we have the third annual Greek Independence Day at Saint George’s Cathedral, so anyone who wants tickets can contact me or the Mayor’s Office.

**Alderman O’Neil** stated staying in the discussion of ethnic celebrations, just a reminder that the Manchester Saint Patrick’s Day Parade is Sunday, March 24<sup>th</sup>. It steps off at noontime. Alderman Katsiantonis, I believe I am correct that the following day, the 25<sup>th</sup>, is Greek Independence Day.

**Mayor Gatsas** stated correct.

**Alderman O’Neil** stated three great days if you do the 23<sup>rd</sup>, 24<sup>th</sup> and the 25<sup>th</sup>. Just a reminder on that. Finally, the public hearing for the budget is April 1<sup>st</sup> at Memorial High School at 6:00 p.m. I want to thank Matt and Heather for the work they did with the

availability of the aldermen, the availability of the mayor and the availability of the school all became factors and what other things we had scheduled, so that was the earliest they could get it where it fit for everyone. It will be April 1<sup>st</sup> at 6:00 p.m. at Memorial High School. Thank you to Heather and Matt for that.

**Alderman Craig** stated the clerk is going to be handing out a letter. Alderman Long and I got together last week to discuss the budget and given the fact that we were presented it early, we had an opportunity to review it and put some questions together that we are going to be forwarding to the department heads. We thought this would be a good way to get the process going, getting it going early and would appreciate the department heads taking a look at this. The due date is March 18<sup>th</sup> for the information back to this board so that everyone would receive it for our next meeting. Thank you.

**Mayor Gatsas** asked any questions on Alderman Craig's letter?

**Alderman O'Neil** stated just a comment, Your Honor. If the departments don't understand one of the questions they should reach out to Alderman Craig or Alderman Long. Correct?

**Alderman Craig** replied yes.

**Alderman O'Neil** asked and it is expected by the 18<sup>th</sup>? Correct?

**Alderman Craig** replied yes.

**Alderman O'Neil** stated send them to the city clerk, not all the members of the board. Correct?

**Alderman Craig** replied yes.

**Alderman Shea** asked are we going to have the department heads appear before us after the April 1<sup>st</sup>? And you're not kidding about April 1<sup>st</sup>? You know what that day is, don't you. April Fool's Day.

**Mayor Gatsas** replied it is the will of this board what they would like to do.

**Alderman Shea** stated usually they have appeared before us. I'm not sure if you are going to schedule it.

**Alderman O'Neil** stated we can, Alderman Shea. We needed to get to the first step of just having the public hearing. We can set it up if any of the departments want to come in, we will work with the clerk to schedule some dates that work well.

**Alderman Shea** asked are you leaving it to them to appear before us or are we asking them to appear? In other words, are we asking them to come before us or if they prefer not to, should we say come anyway because we have questions? I don't mind either way.

**Alderman O'Neil** asked would you like to set up a schedule and have all departments come before us?

**Alderman Shea** replied basically that is what we used to do, but I'm just saying that if they don't want to do that, that's fine, but in the past they have come and verified and there are questions here.

**Alderman O'Neil** stated we will make sure that happens, Alderman Shea.

**Alderman Shea** stated thank you.

**Alderman Greazzo** stated at our last meeting the board approved payment for a sound system for our public meeting. Do we know where that money is coming from?

**City Clerk Matthew Normand** replied that is a budget item in the City Clerk's Office budget. That wasn't an approval. The question was asked how much it costs; the difference between having it here at city hall and having it at an alternative site.

**Alderman Greazzo** asked is that something that your budget can support?

**City Clerk Normand** replied it is in the budget; it is a budgeted item.

**Alderman Greazzo** stated basically what I am getting to is if we are having it at a school that puts on plays and has an auditorium, why aren't we using their sound system that they already have?

**City Clerk Normand** replied they don't have a method to record. We have to record the testimony. It is a four microphone set up, the audience, as well as the clerk, and the mayor.

**Alderman Greazzo** asked it is not something that the public access channel can provide for us? I believe they have that equipment as well.

**City Clerk Normand** replied they don't have the ability to record on the road. It is a budgeted it.

**Alderman Levasseur** asked do we need to extend an invitation to the School Board to be at the April 1<sup>st</sup> public hearing? I can only imagine what kinds of lines are going to come out that night with April Fools and what people in the public will come up with. Do we need to extend an invitation to them or do they just automatically show up. I would like to issue an invitation to have them show up for that meeting also. I think they also have a public hearing.

**Mayor Gatsas** stated in the past we have had joint meetings. They are having their deliberations on the budget next Monday and they have a public hearing scheduled for Tuesday on their budget.

**Alderman Levasseur** asked do we need to cordially invite them or is it just automatic?

**Mayor Gatsas** replied it is up to this board if that is what they would like to do.

**Alderman Levasseur** stated I would like to make the motion that we invite the School Board to sit in on the public hearing.

**City Clerk Normand** stated we haven't had any discussions with the School Board as far as making it a joint meeting. I don't know what their availability is. We can certainly invite them.

**Mayor Gatsas** stated it is far enough out and there is enough lead time for them to... If you could get that to them so Dr. Brennan could get that on his agenda for discussion and certainly if they want to come they come.

**Alderman Levasseur** stated last year they were here. We all sat in this room.

**Mayor Gatsas** stated I think they have for the last two or three budget presentation.

**Alderman O'Neil** stated just for clarification; Alderman Levasseur, just inviting them to the public hearing or inviting them up front with us?

**Alderman Craig** asked do we know when Dr. Brennan will be presenting the School District budget to this board?

**Mayor Gatsas** replied I don't know that. I'm sure that once they get a budget out of their board, which I assume is going to be Monday then they have their public hearing on Tuesday and then I'm sure he is available to come whenever the board wants him to come in and do a presentation.

**Alderman Craig** asked can we make the request that he comes to our next board meeting?

**Mayor Gatsas** replied we can do that. We are moving along pretty quickly tonight. I don't know what the next agenda is going to hold because there were an awful lot of committee meetings with a lot of things on their agenda. I don't know if we want to think about having it a different night than a board meeting night and maybe having him come in and maybe you can have the other department heads come in at the same some so we can just do a budget hearing if that is something that the board is okay with. I think the Monday before our board meeting, because they would have had their public hearing, our next meeting is the 19<sup>th</sup> so could we have it on the 18<sup>th</sup> and have the department heads come in and we could change the date on this letter. Instead of having it come to us on the 18<sup>th</sup> maybe have it come in everyone's packet on Friday, the answers to the questions that Alderman Craig requested. We can have those come in on Friday in the packet and then everyone would have that when department heads come forward and can address the questions that are before us.

**Alderman O'Neil** stated a couple thoughts. I want to make sure that we give the City departments enough time and not rush them. I understand the interest in getting the School District in here, but we don't have to bring all the other departments in the same night. We are going to be bogged down with the School District budget. We should just do one night with the School District and then let's work with the clerk to figure out an appropriate night. I know there is some travel. Alderman Katsiantonis is going to be away, I believe. Out of respect to the aldermen, let's try to work with everyone's

schedule and availability. The School District, if you want to bring them in on the 18<sup>th</sup>, that's fine, but that's if they actually vote on a budget the week before. Let's work on everyone's availability to get everyone else in here. We don't want to have the departments lined up here and we spend four hours on the School District budget. That would be my suggestion.

**Mayor Gatsas** asked so just the School Board?

**Alderman O'Neil** replied that would be my recommendation. We are going to have enough work to do on that.

**Mayor Gatsas** asked you will get the invitation out to Dr. Brennan?

**City Clerk Normand** replied yes.

**Mayor Gatsas** stated again, with the qualification that that is if the School District passes a budget. I assume they are because they have a public hearing set for the next night. They are going to have a tough time to cancel that.

**Alderman Craig** asked their public hearing is when?

**Mayor Gatsas** replied the 12<sup>th</sup>, next Tuesday.

**Alderman Long** stated I just want to know the procedures. We are going to get these department heads to answer them so that we can review these and meet after April 1<sup>st</sup> with the department heads on those issues. That is what we are looking for. Thank you.

**Alderman Roy** stated I just wanted to make sure that we were sending the invitation to the School Board at Memorial. I don't know that we finalized that.

*On motion of **Alderman Levasseur**, duly seconded by **Alderman Roy**, it was voted to invite the School Board to the public hearing at Memorial High School on April 1, 2013.*

**Mayor Gatsas** stated it is a joint session.

**Alderman Shea** asked would that preclude them from testifying on their budget if we have them up front of us? I don't know. Some of them may want to express their opinion about the budget and if they are sitting with us that will be awkward for them.

**Mayor Gatsas** stated they can step down if they like.

**Alderman Shea** stated I concur with Alderman O'Neil that we should just have the School Board one night without trying to bring in too many departments at one time. By the time we are through the third one we are all forgetting which one we are talking about. We lose interest.

**Alderman Shaw** stated I'm just trying to clarify the meeting dates. I have the 1<sup>st</sup>, but the 18<sup>th</sup> is now just going to be the School District?

**Mayor Gatsas** replied correct.

**Alderman Shaw** asked and then the department heads will be when?

**Alderman O'Neil** replied to be determined. It probably won't be until after the public hearing.

**Alderman Shaw** stated if it can be sometime that week, like Thursday maybe. The following week, Tommy is going to be gone and we have three session days in Concord.

**Alderman O'Neil** stated that is why I suggested we work with the city clerk to determine the availability to everyone.

**Alderman Shaw** stated okay. Thank you.

**Alderman O'Neil** stated nothing says we have to have it right after the public hearing.

#### **TABLED ITEMS**

*(A motion is in order to remove any item from the table.)*

- 36.** Petition to release and discharge a portion of Hayward North Back Street.  
*(Note: Tabled 4/03/2012)*

This item remained on the table.

**ADJOURNMENT**

*There being no further business on motion of **Alderman Shea**, duly seconded by **Alderman Katsiantonis**, it was voted to adjourn.*

A True Record. Attest.

A handwritten signature in cursive script that reads "Heather Freeman".

Assistant City Clerk