

CITY OF MANCHESTER

HUMAN RESOURCES DEPARTMENT

ONE CITY HALL PLAZA

MANCHESTER, NH 03101

TEL: 603-624-6543 (VOICE/TTY)

FAX: 603-628-6065

WEB SITE: www.manchesternh.gov



ENGINEERING TECHNICIAN II

(Announcement Number R-040-14)

Grade 18

Starting Salary: \$45,690.62– plus comprehensive benefits package

40 hours per week – Monday thru Friday

THE JOB:

Performs a variety of engineering, drafting and administrative tasks essential to City construction and improvement projects. Drafts preliminary, base, construction and presentation drawings to produce storm sewer, sanitary sewer, paving, grading, and development plans and preliminary designs; performs inspections of civic construction projects and completes engineering design and project administration for minor projects; develops presentation drawings and initial site designs; performs design tasks using a Computer Aided Drafting system. Working knowledge of Arc GIS and Asset Management software. Performs related duties.

MINIMUM

QUALIFICATIONS:

Associate's Degree in Engineering Technology or related field and a minimum of 4 years experience in surveying, drafting and engineering related areas; or an equivalent combination of training and experience. Substantial knowledge of civil engineering and construction drafting and ability to operate complex CAD software and hardware is required. Valid NH Driver's License required.

NOTE: Offer of hire conditional on candidate's ability to complete essential job functions, with or without accommodations, as determined by medical exam and a negative alcohol and drug test

APPLICATION

PROCEDURES:

Although submission of a resume is optional, candidates must complete a City of Manchester Employment Application, available at City of Manchester website (Human Resources/Job Application Instructions) or in person at HR Dept. City Hall Annex.

OPENING DATE:

Friday, August 29, 2014

CLOSING DATE: Friday, September 12, 2014

OFFICE HOURS:

Office Hours: Monday through Friday, 8:00 AM to 5:00 PM

The City of Manchester is an Equal Employment Opportunity Employer

*****PLEASE POST*****

THIS DOCUMENT IS AVAILABLE IN ALTERNATE FORMATS UPON REQUEST