

# **CITY OF MANCHESTER**

**HUMAN RESOURCES DEPARTMENT  
ONE CITY HALL PLAZA  
MANCHESTER, NH 03101-1932  
TEL. 603-624-6543 (VOICE/TTY)  
FAX. 603-628-6065**



## **SENIOR SERVICES SPECIALIST I**

(Announcement Number R-30-15)

Grade 13

Starting Pay: \$15.69 per hour – plus extensive benefits package  
40 hours per week – Monday through Friday

### **THE JOB:**

Creates and conducts social and recreational programs for senior citizens to maintain or improve socialization, physical mobility, and awareness of interest in their surroundings; performs directly related work as required.

### **MINIMUM**

### **QUALIFICATIONS:**

Graduation from an accredited college or university with an Associate's Degree or certificate in Recreation Sciences, a related social service area or a related field; and some experience in recreation or social service programs; or any equivalent combination of experience and training which provides the knowledge, skills and abilities necessary to perform the work.

**NOTE: Offer of hire conditional on candidate's ability to complete essential job functions, with or without accommodations, as determined by medical exam.**

### **APPLICATION**

### **PROCEDURES:**

Although submission of a resume is optional, candidates must complete a City of Manchester Employment Application, available at above address or online:  
[www.manchesternh.gov/jobs](http://www.manchesternh.gov/jobs)

### **OFFICE HOURS:**

Monday through Friday, 8:00 AM to 5:00 PM

### **OPENING DATE:**

May 21, 2015    **CLOSING DATE:** June 4, 2015 – 4:00pm

**The City of Manchester is an Equal Employment Opportunity Employer**

**\*\*\*PLEASE POST\*\*\***