

CITY OF MANCHESTER

HUMAN RESOURCES DEPARTMENT

ONE CITY HALL PLAZA

MANCHESTER, NH 03101

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WEB SITE: www.ManchesterNH.gov



HEALTH ASSISTANT (PART-TIME, TEMPORARY)

(Announcement Number R-049-13)

Grade 10

Starting Salary: \$12.53 per hour, 20 hours week, School Calendar Schedule

No benefits

THE JOB: Performs a variety of basic first aid, health screenings and administrative duties in a school environment under the supervision of a registered nurse or licensed practical nurse. Performs related duties.

MINIMUM QUALIFICATIONS: High School graduate or GED, and current certificate in CPR/AED and First Aid required. Experience in health-related field a plus. Own transportation to work site/s required.

NOTE: Offer of hire conditional on candidate's ability to complete essential job functions, with or without accommodations, as determined by medical exam.

APPLICATION PROCEDURES: Although submission of a resume is optional, candidates must complete a City of Manchester Employment Application, available at City of Manchester website (Human Resources/Job Application Instructions) or in person at HR Dept. City Hall Annex.

OPENING DATE: Thursday, May 16, 2013 **CLOSING DATE:** Friday, May 31, 2013

OFFICE HOURS: Office Hours: Monday through Friday, 8:00 AM to 5:00 PM

The City of Manchester is an Equal Employment Opportunity Employer

*****PLEASE POST*****

THIS DOCUMENT IS AVAILABLE IN ALTERNATE FORMATS UPON REQUEST