

CITY OF MANCHESTER

HUMAN RESOURCES DEPARTMENT

ONE CITY HALL PLAZA

MANCHESTER, NH 03101

TEL: 603-624-6543 (VOICE/TTY)

FAX: 603-628-6065

HUMANRESOURCES@MANCHESTERNH.GOV



CERTIFIED POLICE OFFICER

(Announcement Number R-002-14)

Grade 19

Starting Salary: \$940.17 – 1,027.35/wk* - plus extensive benefits package

40 hours per week, 4 and 2 schedule (4 days on; 2 days off)

*Depending on years of experience

AGE: Applicants must be at least 21 years of age.

EXPERIENCE: Must be presently employed as a full-time Certified Police Officer or have been employed as a full-time Certified Police Officer within the last 12 months.

FRINGE

BENEFITS: Group medical/dental insurance, LTD, Life, AD+D, 457, credit union, State of NH Retirement system, tuition reimbursement, life insurance, annual vacation/sick leave, 11 paid holidays.

PROCEDURES: Complete and submit employment application to the Human Resources Department along with copies of supporting documents listed below:

- (1) Copy of Diploma or GED certificate,
- (2) Copy of Police Officer certification,
- (3) Copy of birth certificate/U.S. Passport and copy of valid driver's license.

APPEARANCE: The Manchester Police Department does allow tattoos; however, no inappropriate or offensive tattoos are permitted and at no point are tattoos allowed on the hands, face, neck or head. Inappropriate or offensive tattoos will be determined by the Chief of Police or his designee.

If you satisfy these requirements, you will receive an invitation to participate in a physical agility test. The Manchester Police Department uses the guidelines set by the Cooper Institute for Aerobic Research. All applicants will be given a fitness assessment and must fall into the 35th percentile or better in all categories. The categories include a bench press, sit-ups, push-ups and a one and one half-mile run. The Manchester Police Department will then conduct a background investigation. Candidates will be considered for vacancies, as they occur.

APPLICATION

PROCEDURE: Although submission of a resume is optional, candidates must complete a City of Manchester Employment Application available at the City of Manchester website: www.manchesternh.gov/jobs or in person at the Human Resources Dept., City Hall Annex.

OPENING DATE: July 7, 2015

CLOSING DATE: June 30, 2016

The City of Manchester is an Equal Opportunity Employer

*****PLEASE POST*****

THIS DOCUMENT IS AVAILABLE IN ALTERNATE FORMATS UPON REQUEST