

CITY OF MANCHESTER

HUMAN RESOURCES DEPARTMENT

ONE CITY HALL PLAZA

MANCHESTER, NH 03101

TEL: 603-624-6543 (VOICE/TTY)

FAX: 603-628-6065

WEB SITE: www.ManchesterNH.gov



FINANCIAL ANALYST I

(Announcement Number R-61-15)

Grade 19

Starting Salary: \$48,888.98 – plus comprehensive benefits package

THE JOB:

Performs budgetary, accounting and related financial analysis duties for the Department of Public Works. Performs directly related work as required.

MINIMUM QUALIFICATIONS:

Graduation from an accredited college or university with a Bachelor's Degree in Public Administration, Accounting, Finance or related; **and** considerable related experience in budgetary development, auditing, accounting operations and related; or any equivalent combination of experience and training which provides the knowledge, skills and abilities necessary to perform the work.

NOTE: Offer of hire conditional on candidate's ability to perform essential job functions, with or without accommodation, as determined by passing a medical exam, including alcohol and drug tests and a thorough background investigation.

APPLICATION PROCEDURES:

Candidates must complete a City of Manchester Employment Application available at the City of Manchester website [Uwww.manchesternh.gov/jobs](http://www.manchesternh.gov/jobs)UH or in person at the Human Resources Dept., City Hall Annex. Submission of a resume is optional.

OPENING DATE:

August 3, 2015

CLOSING DATE: Friday, August 21, 2015

OFFICE HOURS:

Office Hours: Monday through Friday, 8:00 AM to 5:00 PM

Equal Employment Opportunity Employer

*****PLEASE POST*****