

CITY OF MANCHESTER

HUMAN RESOURCES DEPARTMENT

ONE CITY HALL PLAZA

MANCHESTER, NH 03101

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WEB SITE: www.ManchesterNH.gov



HEALTH ASSISTANT (PART-TIME, TEMPORARY)

(Announcement Number R-018-14)

Grade 10

Starting Salary: \$12.66 per hour, 20 hours week, School Calendar Schedule

No benefits

THE JOB:

Performs a variety of basic first aid, health screenings and administrative duties in a school environment under the supervision of a registered nurse or licensed practical nurse. Performs related duties.

MINIMUM

QUALIFICATIONS:

High School graduate or GED, and current certificate in CPR/AED and First Aid required. Experience in health-related field a plus. Own transportation to work site/s required.

NOTE: Offer of hire conditional on candidate's ability to perform essential job functions, with or without accommodations, as determined by passing a medical exam, including alcohol and drug tests and a thorough background check.

APPLICATION

PROCEDURES:

Although submission of a resume is optional, candidates must complete a City of Manchester Employment Application, available at City of Manchester website (Human Resources/Job Application Instructions) or in person at HR Dept. City Hall Annex.

OPENING DATE:

Friday, April 11, 2014

CLOSING DATE: Open Until Filled

OFFICE HOURS:

Office Hours: Monday through Friday, 8:00 AM to 5:00 PM

The City of Manchester is an Equal Employment Opportunity Employer

*****PLEASE POST*****

THIS DOCUMENT IS AVAILABLE IN ALTERNATE FORMATS UPON REQUEST