CITY OF MANCHESTER
HUMAN RESOURCES DEPARTMENT
ONE CITY HALL PLAZA
MANCHESTER, NH 03101
TEL: 603-624-6543 (VOICE/TTY)
FAX: 603-625-6065
WEBSITE: www.manchesternh.gov

POLICE OFFICER

(Announcement Number R-43-14)
Grade 19
Starting Pay: $48,880/yr – plus comprehensive benefits package
(Note: Starting Pay is $50,356.80/yr for Officers who can also converse in Spanish, Portuguese, Bosnian, Russian or Arabic)
40 hours per week, 4 and 2 schedule (4 days on; 2 days off)

THE JOB: Patrols an assigned area in the enforcement of law and order. Performs traffic duties, investigations, crime prevention and detection assignments.

AGE: Applicants must be at least 21 years of age by the date of the written test.

PHYSICAL: Applicants must be able to complete essential job functions of Police Officer, safely and effectively. Must meet vision standards – distant vision at least 20/30, corrected; near vision at least 20/40 in each eye corrected with contact lenses or spectacles, and 20/20 uncorrected. Successful long-term soft contact lens wearers are not subject to the uncorrected criterion. This waiver is extended to users of hard lenses if successful use has been documented. Normal color and depth perception essential. Any condition which interferes with acuity or puts the eyes at risk shall result in disqualification or deferment.

BACKGROUND/ APPEARANCE: Applicants must not have any record of convictions other than minor offenses. Valid driver's license required before hiring. **Manchester PD Tattoo policy – No tattoos visible on any portion of face, neck, hands or arms not covered by standard uniform (including short sleeve shirt)**

RESIDENCY: Must reside in City of Manchester or contiguous town or within 20 road miles of Manchester Police Department within 12 months of appointment. (Based on MPPA contract, not more than 50% of officers may live outside Manchester City limits.)

CITIZENSHIP: US Citizenship is required.

EXAMINATIONS: The Examination consists of a written test, physical agility test, and oral interview. Background investigation, including polygraph, will be conducted on candidates who are successful at each stage of the examination series. Offer of hire contingent upon passing a post-offer fitness for duty psychological and medical screening examination.

The written and physical agility exams will be administered at the NH Police Academy (New Hampshire Police Standards & Training Council) in Concord on **Saturday, November 8, 2014**; and the Oral Board is expected to be administered at the Manchester Police Department on **Wednesday, November 12, 2014, Thursday, November 13, 2014 and possibly (Friday, November 14, 2014)** , depending on the number of successful candidates. These dates are tentative and may be changed based on the number of applicants. Applicants will be notified by mail of any change in dates, therefore **it is important to provide a correct and complete mailing address and to notify Human Resources of any address change.**

APPLICATION REQUIREMENTS: (please read carefully) **MEN** and **WOMEN** who meet the qualification may compete in the examination process. Applications must be received at the Human Resources Department by 4:30 PM on **Wednesday, October 29, 2014 .** There is a $25.00 application fee (check or money order ONLY) which must be submitted along with the application, payable to the "City of Manchester Human Resources Department". The application fee is NOT REFUNDABLE. **IN ADDITION, a copy of your Birth Certificate, High School Diploma and Driver's License must be included with your application.**

APPLICATION PROCEDURES: **Apply by completing a City of Manchester Employment Application (resume optional) along with a check or money order in the amount of $25.00. (See Application Requirements)** **To obtain an application, go to www.manchesternh.gov/jobs** or contact: Department of Human Resources, One City Hall Plaza, Manchester, NH 03101 (603) 624-6543. Hours: 8:00 am to 5:00 PM, Monday through Friday.

OPENING DATE: **September 9, 2014** **CLOSING DATE:** **October 29, 2014**

PRE-EMPLOYMENT PHYSICAL FITNESS TEST REQUIREMENTS

MALE Push-Ups	
Age	**Required**
20-29	27
30-39	21
40-49	16
50-59	11
60+	9

FEMALE Push-Ups	
Age	**Required**
20-29	22
30-39	17
40-49	11
50-59	10
60+	4

MALE Sit-Ups Timed 1 Minute	
Age	**Required**
20-29	37
30-39	33
40-49	28
50-59	22
60+	18

FEMALE Sit-Ups Timed 1 Minute	
Age	**Required**
20-29	31
30-39	24
40-49	19
50-59	12
60+	5

MALE 1 ½ Mile Run	
Age	**Time Required**
20-29	12:53
30-39	13:24
40-49	14:07
50-59	15:20
60+	17:11

FEMALE 1 ½ Mile Run	
Age	**Time Required**
20-29	15:14
30-39	15:58
40-49	16:46
50-59	18:37
60+	20:46

MALE Bench Press*	
Age	**Percentage**
20-29	.96
30-39	.86
40-49	.78
50-59	.70
60+	.65

FEMALE Bench Press*	
Age	**Percentage**
20-29	.58
30-39	.52
40-49	.48
50-59	.43
60+	.41

***BENCH PRESS** – Percentage for age group multiplied by body weight.

TRIGGER PULL/Semi Auto Slide Lock Back – Candidate must pull gun trigger with index finger 12 times in each hand. Candidate must also successfully pull and lock back slide of a semi-automatic pistol.

The City of Manchester is an Equal Opportunity Employer

******PLEASE POST******